



MAYOR
Geno Martini

CITY COUNCIL
Julia Ratti, Ward I
Ed Lawson, Ward II
Ron Smith, Ward III
Mike Carrigan, Ward IV
Ron Schmitt, Ward V

CITY ATTORNEY
Chet Adams

**REGULAR CITY COUNCIL MEETING
2:00 P.M., Monday, June 24, 2013**

City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order (Time: 2:00 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 2:00 p.m.

2. Roll Call (Time: 2:00 p.m.)

Mayor Geno Martini, Council Members Julia Ratti, Ed Lawson, Ron Smith, Ron Schmitt, City Manager Shaun Carey, City Attorney Chet Adams and City Clerk Teresa Gardner, PRESENT.

ABSENT: Council Member Mike Carrigan

Staff Present: Jon Ericson, Dan Marran, Jim Rundle, Chris Syverson, Lisa Hunderman, Megan Martin, Louann Ginocchio, Pam Wadlow, Jill Valdez, Rick Darby, Andy Simpson, Jeff Cronk, Ron Korman, Armando Ornelas, Andy Flock, Neil Krutz, Michael Drinkwater, Kim Laber, Todd Saxberg, Tracy Domingues, Shawna Nelson, Steve Driscoll, Adam Mayberry, John Martini, Brian Allen, Donna DiCarlo, Chris Cobb, David Vill, Francine Burge

Invocation Speaker (Time: 2:00 p.m.) – None

Mayor Geno Martini called for a moment of silence for those representing us in other countries who are in harms' way.

Pledge of Allegiance (Time: 2:01 p.m.)

The Pledge of Allegiance was led by City Attorney Chet Adams.

Comments from the Public (Time: 2:01 p.m.) - None

Approval of the Agenda (Time: 2:01 p.m.)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

Mayor Geno Martini requested the withdrawal of agenda item 5.10 and hearing General Business item 6.4 prior to item 4. A motion was made by Council Member Smith, seconded by Council Member Lawson, to approve the agenda as amended. Council Members Ratti, Lawson, Smith, Schmitt, YES. Council Member Carrigan, ABSENT. Passed unanimously with those present.

3. Recommendation to Approve Minutes of June 10, 2013 (Time: 2:02 p.m.)

3.1 Consideration and possible approval of the minutes of the regular Sparks City Council Meeting for June 10, 2013

A motion was made by Council Member Lawson, seconded by Council Member Ratti, to approve the minutes of the Regular Meeting of June 10, 2013 as outlined by staff. Council Members Ratti, Lawson, Smith, Schmitt, YES. Council Member Carrigan, ABSENT. Passed unanimously with those present.

4. Announcements, Presentations, Recognition Items and Items of Special Interest
 (Time: 2:17 p.m.)

4.1 Commendation Volunteer Recognition - Jackie Peterson (Time: 2:18 p.m.)

Jackie Peterson was thanked for 14 years of service on the Regional Planning Commission.

4.2 Commendation: Volunteer Recognition - Loretta Hadlock (Time: 2:19 p.m.)

Loretta Hadlock was thanked for four years of community service to the City of Sparks.

4.3 Commendation: Volunteer Recognition - Louann Ginocchio (Time: 2:20 p.m.)

Louann Ginocchio was thanked for four years of community service to the City of Sparks.

4.4 Commendation: Employee Recognition - Donna DiCarlo (Time: 2:21 p.m.)

Mayor Martini read a commendation for Assistant City Clerk/Records Coordinator Donna DiCarlo, who has earned the designation of Certified Municipal Clerk (CMC) from the International Institute of Municipal Clerks (IIMC).

City Clerk Teresa Gardner thanked Ms. DiCarlo for her dedication in pursuing her education which benefits the City Clerk and Records Management, and for all she does to make the Clerk's office run smoothly.

4.5 Presentation "Artown" by Beth MacMillan (Time: 2:27 p.m.)

Artown Executive Director Beth MacMillan thanked Francine Berge for Sparks' inclusion in Artown and the inclusion of John Ascuaga's Nugget to the annual event. Ms. MacMillan presented a video highlighting events scheduled for Artown 2013, which has a \$13M economic impact in the region for 31 days of music, dance, art, culture and family friendly events. The 2013 event will include more than 500 events, beginning July 1 and continuing throughout the entire month of July.

4.6 Presentation of the City of Sparks Tree Inventory and Assessment (Time: 2:34 p.m.)

Parks Development and Operations Manager Rick Darby gave a power point presentation as follows:

City of Sparks Urban Forest Resource Analysis

Prepared by Stantec in conjunction with Dale Carlon Consulting, LLC

- A grant was awarded to the City of Sparks from the Nevada Division of Forestry, which was signed by Mayor Martini in February 2010.
- The intent of the grant was to assess the condition of City-owned trees and to inventory them with i-Tree to become part of a regional canopy study.
- The assessment was to identify and prioritize hazardous trees.

Total Grant	\$80,000
Personnel/Labor	
Total	\$0.00
Travel	
Total	\$0.00
Operation/Supplies	
Operating Supplies	
ISA Arborist Training	\$300
Palm Pilot	\$500
Nursery Plants	\$3,000
Total	\$4,000
Contractual (Sub-Contract)	
Tree Inventory	\$40,000
ISA Arborist	\$8,500
Tree Trimming	\$7,500
Total	\$76,000
Other (to include training)	
Total	\$0.00
Indirect Total (0.05%)	(\$0.00)
Grant Total	\$80,000
Balance	\$0.00

Regular City Council Meeting Minutes - Page 3
Monday, June 24, 2013

- Two Sparks employees were sent to arborist training, one has his certification and one is still working toward his certification.
- Sparks purchased 25 large trees that were planted throughout our parks system.
- Two Tree care companies worked on City of Sparks trees as well, Tree Tenders and American Arborists. They performed the removals and trimming of the critical concerns in phase 1 of the inventory equating to \$27,000.00 worth of tree work done under contract.

* * * * *

Mr. Darby introduced Stantec Engineering Landscape Architect and Planner Barb Santner, who served as Project Manager on Phase 2 of the Urban Forest Resource Analysis.

- Stantec produced the final report using tree inventory data and produced a set of map books which represents all trees inventoried throughout the city, including species, size, condition and maintenance required.
- The report will help Sparks maintenance staff locate trees that require maintenance.
- The data will be maintained by Sparks GIS Specialist Andy Simpson.

Ms. Santner introduced Arborist Dale Carlin, who completed the Phase 2 iTree Inventory. Mr. Carlin proceeded with the presentation.

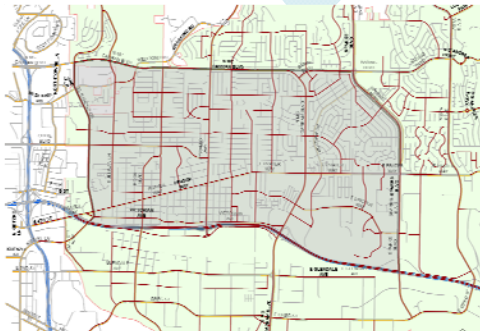
What is i-Tree?

- Developed by the USDA Forest Service to help users assess and manage the structure, function and value of urban tree populations.
- Allows effective urban forest management and sound arboricultural practices by providing information for advocacy and planning, baseline data for making informed decisions, and standardization for comparison with other communities.
- Promotes an understanding of the benefits and services provided by community trees, and helps justify investment in stewardship, operations and maintenance.

Benefits of an i-Tree Analysis

- An understanding of the structure of the urban forest:
 - Canopy cover
 - Species importance rankings
 - Available planting space
 - Species composition and age distribution
- Information on management concerns:
 - Tree health
 - Diversity
 - Infrastructure conflicts
- Calculations of the amount and dollar value of annual environmental benefits related to:
 - Energy conservation
 - Air quality improvement
 - Carbon dioxide reduction
 - Stormwater control
 - Aesthetic benefits

Examples from Sparks Tree Inventory Phase 1 Inventory Area



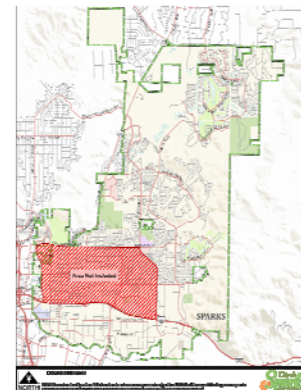
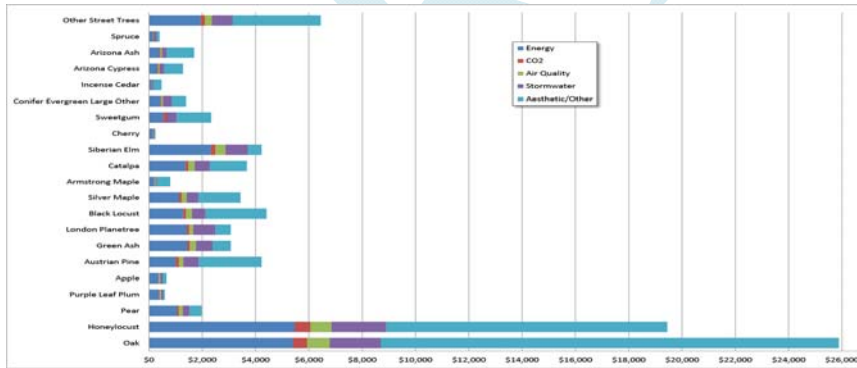


Phase 1 Cost

- \$27,000 already spent on Phase 1 recommendations

Phase 1 Inventory

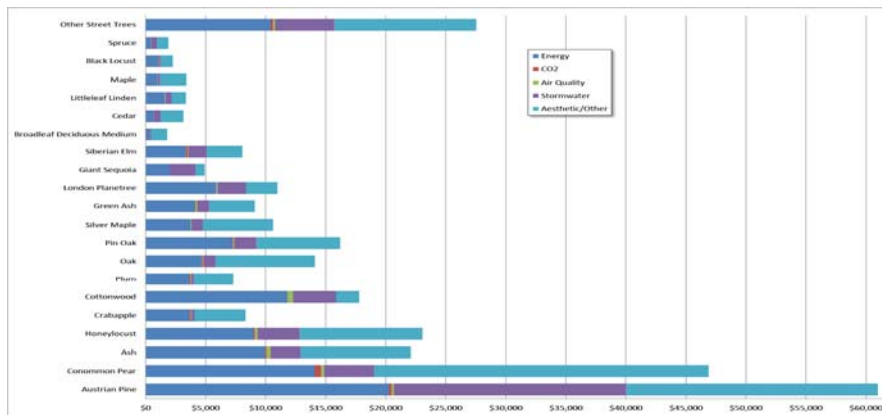
- 2,161 trees
- Replacement value totals \$23,780,270.
- Benefits:
 - Energy savings: \$26,798
 - Carbon dioxide sequestration: \$2,468
 - Air quality improvement: \$3,788
 - Stormwater sequestration: \$10,883
 - Aesthetic benefits: \$45,642
- Annual benefits of the public trees in Sparks inventoried in the first phase totals \$89,579



Phase 2 Inventory

- 5,620 trees
- Replacement value totals \$49,742,876.
- Benefits:
 - Energy savings: \$120,181
 - Carbon dioxide sequestration: \$1926
 - Air quality improvement: \$2,344
 - Stormwater sequestration: \$51,486
 - Aesthetic benefits: \$132,189
- Annual benefits of the public trees in Sparks inventoried in the first phase totals \$308,126

Phase 2 Trees Average Annual Benefits



Phase 2 Summary of Benefits

- Total trees: 7,781
- Total annual benefits: \$397,706
- Total replacement value: \$73,523,146

Phase 2 Benefits to Cost

- Benefits:
 - Total benefits: \$397,706
 - Per tree benefits: \$ 51.11
 - Per capita benefits: \$ 4.31
- Maintenance Costs:
 - Total costs: \$112,158
 - Total per tree costs: \$14.41
 - Total per capita costs: \$1.21
- Net Benefits:
 - Total net benefits: \$285,548
 - Per tree net benefits: \$36.70
 - Per capita net benefits: \$3.09
- Total Benefit to Cost Ratio: \$3.56

For every dollar the City of Sparks invests in their urban forest, it receives \$3.56 worth of benefit.

* * * * *

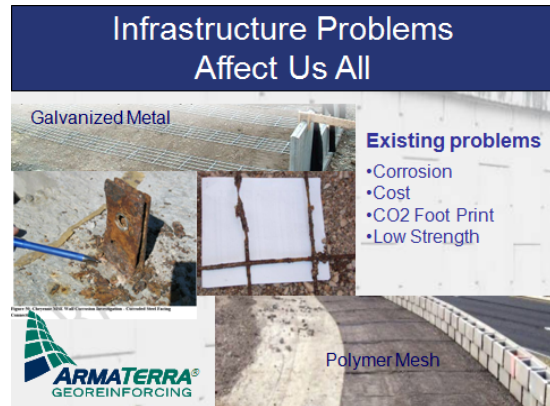
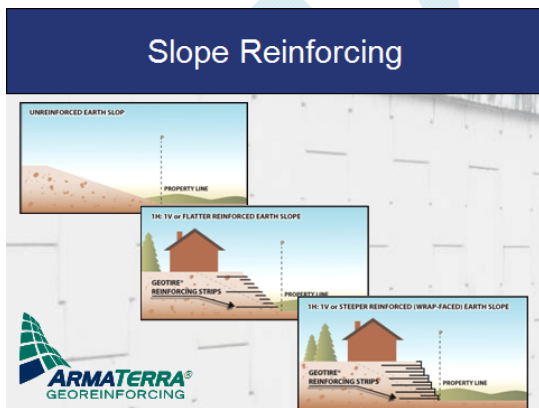
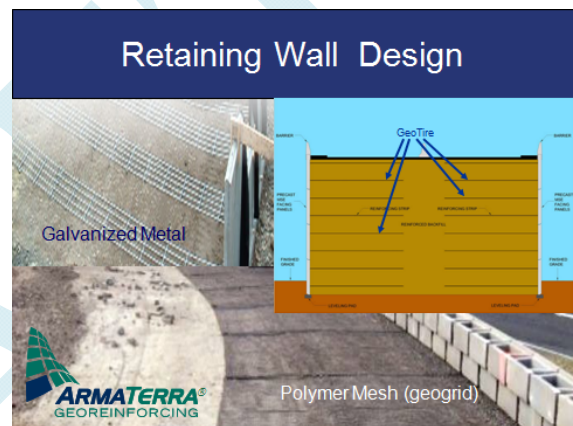
Mr. Carlin turned the presentation over to Sparks GIS Specialist Andy Simpson.

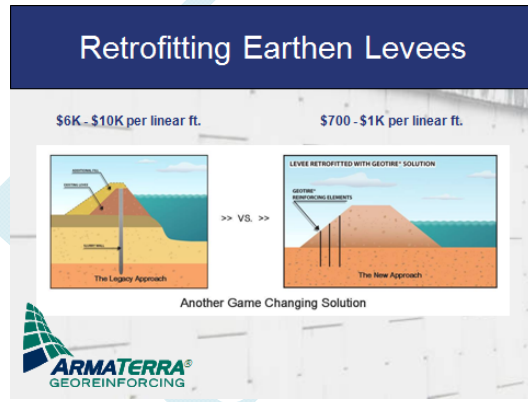
- Mr. Simpson demonstrated the City of Sparks web application where citizens can click on a tree and receive data about that tree on the City Maps / Tree Inventory. The public can use this tool to help choose better trees for their neighborhoods.
- Council Member Smith asked if the tree inventory includes only city-owned trees. Mr. Darby said yes.
- Council Member Smith asked how trees help with storm water control. Mr. Darby said filtration through the roots and then to groundwater.
- Council Member Smith asked when trees are removed are they replaced with a smaller tree. Mr. Darby said removed trees are identified as available planting spaces.
- Mr. Simpson said the web site will indicate the living tree inventory.
- Mr. Darby said people get upset when trees are uprooted in a particular neighborhood. If the homeowner will volunteer to maintain the tree, the city will put another tree back in the space.

- Council Member Schmitt asked about the cost spent replacing sidewalks around the 60-70 year old trees? Capital Project Manager Chris Cobb said if a tree is removed because it causes issues within the parkway, the city is working with certified arborist to provide expertise to ensure we select the proper tree to reduce or eliminate ongoing problems and reduce taxpayer expense. Mr. Schmitt called for a tree policy involving sidewalks, curbs and gutters to reduce city expense.
- Council Member Ratti called for a Right Tree / Right Place tree policy throughout the city and asked about CDBG funding for complete boulevard retro fit to ensure we're not singling out just the specified neighborhood, but rather to include the entire city.

4.7 Presentation from ArmaTerra Georeinforcing (Time: 3:02 p.m.)

Sergio Nevel made a presentation for local start-up ArmaTerra Georeinforcing:





The ArmaTerra® Solution

ArmaTerra is:

- A Phase I production stage company
- Selling proprietary environmentally friendly (green) reinforcing systems for retaining walls, slopes, levees
- Using transformed waste tires to replace existing products
- Producing proprietary products that are stronger, longer lasting, less expensive, and green.

The Business Model

- 300 million waste tires nationwide
- Very low costs
- Suppliers get paid to pick up waste tires
- Highest/best use: suppliers process our products and drop ships to ATG customers
- Final State: 15-20 Supplier/Manufactures nationwide

The Leadership Team

- Michael Merrill, Founder and CTO ... Civil Engineer / Geotechnical Engineer
- Sergio Nevel, Founder ... President / CEO, CFO, Controller

Highlights / Summary

- Our patent pending technology will revolutionize earth reinforcing
- Our technology is green, less expensive, longer lasting, and stronger than existing technology
- The US TAM size = \$3 Billion annually
- Effective barriers to entry
- Exceptional profit margins
- An executable supplier business model
- International opportunities beyond the levels discussed here
- Seeking \$500K convertible notes > Series A of \$3.2M
- A top competitor is evaluating licensing our products

Contact Information

Sergio Nevel / Phone (775) 848-1227 / e: SNevel@ArmaTerra.com

* * * * *

Council Member Smith asked if the 580 retaining walls were made similar to this process. Mr. Nevel said the metal in the wall was replaced with tire straps.

Mr. Nevel said a major used tire supplier is in Stockton, California. That supplier collects the used tires and prepares the final product per ArmaTerra customer specifications and bills ArmaTerra at wholesale. Product is then drop-shipped to the work site.

Mr. Nevel said in the company's final state they will be headquartered in northern Nevada and plan to employ between 100-150 people.

Council Member Lawson complimented the business model.

5. Consent Items (Time: 3:12 p.m.)

A motion was made by Council Member Smith, seconded by Council Member Schmitt to pull items 5.6 and 5.11 for discussion and approve consent items 5.1 – 5.5 and 5.7 – 5.9 as submitted. Council Members Ratti, Lawson, Smith, Schmitt, YES. Council Member Carrigan, ABSENT. Passed unanimously with those present.

5.1 Report of Claims and Bills approved for payment and appropriation transfers for the period May 23, 2013 through June 5, 2013. (FOR POSSIBLE ACTION)

An agenda item from Finance Manager Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

5.2 Consideration and possible approval of allocating: \$20,000 to World Sports & Marketing for the 2013 Tige MyWake Global Challenge, paid from the Tourism & Marketing Fund (FOR POSSIBLE ACTION)

An agenda item from TourMark Committee Secretary Cynthia Boggan recommending Council approve the funding allocation for World Sports & Marketing, Tige MyWake Global Challenge for \$20,000 for the 2013 special events season. Funding is available in the Tourism and Marketing fund.

5.3 Consideration and possible approval of the 15th Street Alley Rehabilitation Project to Peavine Construction Inc., in the amount of \$55,603.75 (FOR POSSIBLE ACTION)

An agenda item from Transportation Manager Jon Ericson recommending Council award the 15th Street Alley Rehabilitation project to Peavine Construction Inc. The rehabilitation includes removal and replacement of deteriorated asphalt pavement, grading and installing a concrete valley gutter. This project will combine budget of \$55,603.75 from two different CIP projects in fund 1401 Transportation Fund. There is no impact to the general fund.

5.4 Consideration and possible approval to use the joinder provision to utilize the State of Nevada pricing structure with ARC for various medical services. (FOR POSSIBLE ACTION)

An agenda item from Human Resource Analyst Jill Valdez recommending Council approve the use the joinder provision to utilize State of Nevada pricing with ARC Health and Wellness Centers for various medical services including annual police and fire physicals required by

statute, drug testing for new hires, DOT physicals and so forth. There is no impact to the general fund.

5.5 Consideration and possible approval to purchase an excess insurance policy for workers' compensation to protect the financial interests of the City for the next policy periods and authorization for the Contracts and Risk Manager to execute agreements for the policy. (FOR POSSIBLE ACTION)

An agenda item from Human Resource Analyst Jill Valdez recommending Council approve the purchase of the workers compensation insurance policy. While the primary layer of risk exposure in the workers compensation program is self-insured, the City purchases an excess insurance policy for two reasons. First, it is a requirement under Nevada law to carry excess coverage in order to have a self-funded workers' compensation program. Second, the policy protects financial interests of the City against unpredictable, catastrophic losses. This agenda item authorizes the Contracts and Risk Manager to execute the necessary paperwork associated with this policy. There is no impact to the general fund.

5.6 Consideration and possible award of the Oppio Pool Demolition Project, informal quote to Reno Tahoe Construction Inc., in the amount of \$81,098.00 (FOR POSSIBLE ACTION) (Time 3:12)

An agenda item from Capital Projects Manager Chris Cobb recommending Council approve the informal quote from Reno Tahoe Construction Inc. This project will involve the demolition and removal of Oppio Pool. Funding is budgeted in the capital projects fund. There is no impact to the general fund.

This item was pulled for discussion by Council Member Smith.

Council Member Smith asked why the pool had to be demolished. Capital Projects Manager Chris Cobb said the pool will be dropped three feet below grade. Also the bath house and the mechanical room will also be demolished.

Council Member Schmitt asked if there are any plans to replace the pool at this time. Capital Projects manager Chris Cobb said there are no plans at this time

A motion was made by Council Member Smith, seconded by Council Member Lawson, to award the Oppio Pool Demolition Project to Reno Tahoe Construction Inc. Council Members Ratti, Lawson, Smith, Schmitt, YES. Council Member Carrigan, ABSENT. Passed unanimously with those present.

5.7 Consideration and possible approval of a term contract with Qual-Econ U.S.A. Inc. to provide janitorial services and paper products to the City in the amount of \$12,096.00/month. (FOR POSSIBLE ACTION)

An agenda item from Fleet and Facilities Manager Ron Korman recommending Council approve the terms of this contract with Qual-Econ U.S.A. Inc. Facility maintenance is requesting authorization to enter into a two year contract and to spend \$145,152.00 during the 2014 fiscal year to provide janitorial services in thirteen city facilities. Funds are budgeted.

5.8 Consideration and possible approval of a contract in the amount of \$577,000.00 to Applied Mechanical, Inc. for replacement of HVAC

**equipment at the Truckee Meadows Water Reclamation Facility (TMWRF).
(FOR POSSIBLE ACTION)**

An agenda item from TMWRF Maintenance Manager Kim Laber recommending Council approve the contract between the City of Sparks and Applied Mechanical, Inc. for a contract to replace the Administration building and Headworks HVAC equipment at TMWRF. Contract cost associated is up to \$577,000.00, including a \$40,000.00 force account. A request to re-allocate remaining appropriations from this fiscal year's operating budget has been submitted for this needed capital replacement. Additionally the project has been included in estimated actual figures for Fiscal Year ending June 30, 2013. Sparks expects a reimbursement from the City of Reno based on the current ownership of TMWRF. There is no impact to the general fund.

5.9 Consideration and possible approval to award Carollo Engineers a contract in the amount of \$295,900.00 to supply an Electronic Operations and Maintenance Manual (EOMM) per RFP #12/13-012 for the Truckee Meadows Water Reclamation Facility (TMWRF). (FOR POSSIBLE ACTION)

An agenda item from TMWRF Operations Manager Todd Saxberg recommending Council approve a contract with Carollo Engineers to supply an Electronic Operations and Maintenance manual. This manual will provide an all-encompassing compilation of operating procedures, plant drawings, operational and maintenance data, and institutional knowledge all accessible from a desktop or portable device. This format will be updatable, and will tie together all the widely disseminated data that the TMWRF facility has generated in 50 years of operation and make it accessible for maintenance, operations and training activities. Plant staff will all be operating from a consistent and informed approach that is required to comply with regulatory, permit, and industry standards. There is no impact to the general fund.

5.10 Consideration and possible approval of reimbursement to the City of Reno in the amount of \$131,440.30 for Sparks' share of a bid awarded to Anchor Concrete by the City of Reno for upgrades to the concrete infrastructure at the Truckee Meadows Water Reclamation Facility (TMWRF). (FOR POSSIBLE ACTION)

An agenda item from TMWRF Plant Manager recommending Council approve Sparks' share of the contract between the City of Reno and Anchor Concrete to perform concrete structural improvements at TMWRF. There is no impact to the general fund.

This item was withdrawn.

5.11 Consideration and possible approval of Six (6) Outdoor Dining and Encroachment Permits. (FOR POSSIBLE ACTION) (time 3:14 pm)

An agenda item from Assistant Community Services Director John Martini recommending Council approve six (6) Outdoor Dining and Encroachment Permits between the City and INCA, Inc., The Alley, Cantina Los Tres Hombres, Great Basin Brewery, Victorian Saloon, and the Blind Onion Pizza and Pub. All six (6) have been previously permitted and are located on Victorian Avenue. There is no impact to the general fund.

This item was pulled for discussion by Council Member Schmitt.

- Council Member Schmitt asked if this was the first time all permits are to be considered at one time. Contract Agent David Ville said everything in the new permit was in the old permit. This was a way to make it simpler and to save money for the city.
- Sparks Finance Department preferred a fiscal year permit, rather than the one each sporadic permit.
- A number of time-consuming issues were associated with the old process: contacting business owners, invoicing, re-contacting, policing, liability.
- The new permit requires a one-time payment up front; presentation of workman's compensation certification, and proof of general liability insurance.
- Permit holders will be allowed to leave tables and chairs out year-round, eliminating the necessity for Sparks to police the "furniture left out" situation.
- One business entity objected to the group permitting timeline and chose to go to the end of September when his lease expires. He may apply in September on a prorated basis.

A motion was made by Council Member Schmitt, seconded by Council Member Ratti, to approve the six (6) permits. Council Members Ratti, Lawson, Smith, Schmitt, YES. Council Member Carrigan, ABSENT. Passed unanimously with those present.

6. General Business

6.1 Consideration and possible approval of the Mayor's recommendation of appointments to the Sparks Parks and Recreation Commission. (FOR POSSIBLE ACTION) (Time: 3:19 p.m.)

An agenda item from City Manager Shaun Carey recommending Council approve the Mayor's re-appointment of Dorie Guy and Jack Byrom to an additional 3-year term and appoint Pamela Baer to complete the term of George Myers expiring June 30, 2014, on the Sparks Parks and Recreation Commission.

A motion was made by Council Member Smith, seconded by Council Member Ratti, to confirm the Mayor's re-appointments of Dorie Guy and Jack Byrom to the Sparks Parks and Recreation Commission and the appointment of Pamela Baer to complete the term expiring June 30th. Council Members Ratti, Lawson, Smith, Schmitt, YES. Council Member Carrigan, ABSENT. Passed unanimously with those present.

6.2 Consideration and possible approval of reappointment of Planning Commissioner Tom Lean to the Regional Planning Commission. (FOR POSSIBLE ACTION) (Time: 3:20 p.m.)

An agenda item from Senior Planner Jim Rundle recommending Council approve the Mayor's re-appointment of Tom Lean to the Regional Planning Commission. Planning Commissioner Lean's term on the Truckee Meadows Regional Planning Commission expires on June 30, 2013. Mayor Martini is recommending Mr. Lean be reappointed to another term as Sparks' representative on the Regional Planning Commission.

A motion was made by Council Member Smith, seconded by Council Member Ratti to confirm the Mayor's re-appointment of Tom Lean to the Truckee Meadows Regional Planning Commission. Council Members Ratti, Lawson, Smith, Schmitt, YES. Council Member Carrigan, ABSENT. Passed unanimously with those present.

6.3 Review and possible acceptance of a grant from the E. L. Cord Foundation in the amount of \$30,000 for the City of Sparks Parks and Recreation Department to continue the Leisure Without Limits program in 2013. (FOR POSSIBLE ACTION) (Time: 3:20 p.m.)

An agenda item from Recreation Supervisor Shauna Nelson recommending Council accept the grant. Leisure without Limits programming provides people with developmental and/or physical limitations an opportunity to meet new friends through safe and healthy recreational activities. Due to past budget cuts and a staggering economy, grant funding awarded by the E.L. Cord Foundation is needed to continue this program in 2013. This program contributes to the quality of life in Sparks for an underserved population.

A motion was made by Council Member Ratti, seconded by Council Member Smith, to accept the \$30,000.00 grant funding from the E. L. Cord Foundation for the Sparks Parks and Recreation Department to continue the Leisure Without Limits program in 2013. Council Members Ratti, Lawson, Smith, Schmitt, YES. Council Member Carrigan, ABSENT. Passed unanimously with those present.

6.4 Discussion and possible approval of the fiscal year 2013-2014 dues for the Nevada League of Cities & Municipalities (NVLCM) in the amount of \$18,042.80. (FOR POSSIBLE ACTION) (Time: 2:03 p.m.)

An agenda item from Community Relations Manager Adam Mayberry on behalf of the Nevada League of Cities & Municipalities Executive Director Wes Henderson and League President and Henderson Councilwoman Debra March recommending Council approve the fiscal year 2013-14 NLC&M Membership Dues. The Sparks Legislative team recommends approval of fiscal year 2013-14 membership dues for the NVLC&M. Membership to the NVLC&M supports the City in fulfilling its adopted state legislative platform. The advocacy on behalf of the League, along with sharing of information is a benefit and an important component in monitoring and advocating for or against applicable legislation. By speaking in a unified voice, Nevada Cities are more effective in achieving a positive legislative outcome. Additionally, The NVLC&M offers a number of learning opportunities to interact with other elected officials throughout the state. Funds will be encumbered July 1, 2013.

Ms. March said this has been a year of change for the Nevada League of Cities. A new strategic direction has been established, with new policies and procedures to support the economic and financial resilience of the organization. She thanked the City of Sparks for their renewed membership with the League. Ms. March pointed to a publication about the metropolitan revolution where local governments and cities are taking the leadership roles, rather than waiting for Washington or the state to act.

Ms. March introduced new Nevada League of Cities Executive Director Wes Henderson, who made a presentation for the Nevada League of Cities and Municipalities.



Regular City Council Meeting Minutes - Page 13
Monday, June 24, 2013

Members

CITIES

Boulder City	Caliente	Carlin
Elko	Ely	Fallon
Henderson	Las Vegas	Lovelock
Mesquite	North Las Vegas	Reno
Sparks	Wells	West Wendover
Winnemucca	Yerington	

TOWNS

Gardnerville	Pahrump
--------------	---------

GENERAL IMPROVEMENT DISTRICTS

Gardnerville Ranchos	Incline Village	Indian Hills
----------------------	-----------------	--------------

2013 Officers / Executive board

PRESIDENT - Councilwoman Debra March – City of Henderson
FIRST VICE PRESIDENT - Mayor Emily Carter – West Wendover
SECOND VICE PRESIDENT - Councilwoman Anita Wood – City of North Las Vegas
THIRD VICE PRESIDENT - Chairman Jeff James – Gardnerville Ranchos General Improvement Dist
PAST PRESIDENT - Councilman Steve Ross – City of Las Vegas
SECRETARY/TREASURER - Mayor Mike Giles – City of Lovelock

Services

- Health Insurance Pool
- Deferred Compensation Program
- Advocacy
- Directory of Local and State Officials
- Educational Training
- Representation on Boards and Commissions
- Information Conduit
- "City Courier" Periodic Newsletter
- Annual Conference
- National League of Cities
- Legislative & Regulatory Advocacy
- Collaboration with Municipal Leaders from Across the USA
- Annual Congressional City Conference
- Annual Congress of Cities and Expositions
- Policy and Steering Committees
- Member Councils
- Leadership Seminars
- Webinars
- Discount Prescription Card Program
- Procurement Card Program
- U. S. Communities Government Purchasing Alliance
- Publications and E-newsletters
- Action Needed Alerts

2013 Legislative Session

Bills submitted by the Nevada League of Cities and Municipalities

- AB4 – Would have allowed local governments to publish certain public records and legal notices on their website.
- AB26 – Proposed to reduce the rate of depreciation applicable to improvements made to real property.
- AB44 – Requires associations of planned communities to allow the outdoor storage of trash and recycling containers. Retained the right of HOAs to regulate the location where the containers can be stored and require that they be screened from sight.
- SB37 – Increased penalties for persons convicted for the damage, destruction or theft of certain property to obtain scrap metal. Requires persons convicted pay restitution and perform community service.
- SCR1 – Requires the Legislative Commission to conduct a study regarding the desirability, feasibility and necessity of imposing a sales tax on services.

Other Bills of Interest

- SB2 – “Home Rule” bill submitted by NACO. Passed out of the Senate and was heard in Assembly Government Affairs. Possible League bill for 2015.
- SB202 – Recreated the Advisory Committee on Intergovernmental Relations (ACIR). The League and NACO each appoint three members to the committee and will provide administrative support to the ACIR .

Thanks to all the City Representatives for their hard work during the Session !

Plans

- Meet leadership and management of League members
- Meet leadership and management of League eligible entities that are not members
- Review League operations, policies and procedures
- Prepare for the 2013 NLC&M/NACO Conference

Goals

- Appear before governing board of all members at least once yearly
- Recruit new members
- Create multi-tiered corporate partner program and recruit additional partners
- Learn what benefits League members want from membership
- Improve League operations to better meet members’ needs
- Enhance education and training provided to members
- Expand League audio/video communication capabilities
- Stabilize League fiscal assets and cash flow
- Increase League reserves
- Improve advocacy on behalf of League members at Federal and State levels
- Work with NACO on mutual issues to benefit all local governments
- Increase Nevada’s participation in National League of Cities activities

Upcoming Events

- NLC&M/NACO Joint Conference – September 10 - 12 at Stateline
- NLC&M Board of Directors Meeting – September 12 at Stateline
- ICMA Conference – September 22 – 25 at Boston, MA
- Congress of Cities and Exposition 2013 –November 13 – 16 at Boston, MA

Thank You

The Nevada League of Cities and Municipalities values your membership. We pledge that we will work hard on your behalf to help make you better leaders and enable you to better serve your constituents. This is your organization. I ask for your help in making it great.

Contact: Wes Henderson
775-882-2121
775-881-8273
whenderson@nvleague.org

* * * * *

Mr. Henderson thanked Sparks Community / Government Relations Manager Adam Mayberry for his assistance during the 2013 legislative session.

Mayor Martini commended the Nevada League of Cities for their participation in the legislative session and especially for the League’s testimony on specific bills that benefitted Sparks, including the room tax bill and ward only voting.

Council Member Ratti noted the Regional Planning Board’s Smart Growth Workshop will conflict with the National League of Cities meeting on September 12th and will affect the participation of local city officials.

A motion was made by Council Member Ratti, seconded by Council Member Lawson, to approve the fiscal year 2013-14 Nevada League of Cities & Municipalities Membership Dues.

Council Members Ratti, Lawson, Smith, Schmitt, YES. Council Member Carrigan, ABSENT. Passed unanimously with those present.

6.5 Consideration and possible approval to extend Contract #C-1090 (Bid #08/09-002) to Polydyne, Inc. for the purchase of Dewatering Polymer, (Clarifloc WE- 713) at the current price of \$1.07/lb., at an approximate annual expense of \$1,039,515, delivered through June 30, 2015 for the Truckee Meadows Water Reclamation Facility (TMWRF). (FOR POSSIBLE ACTION) (Time: 3:22 p.m.)

An agenda item from TMWRF Plant Manager Michael Drinkwater recommending Council extend the Dewatering Polymer contract with Polydyne Inc. due to planned process upgrades. Process conditions and planned upgrades in the near future make it impractical to re-bid at this time. Upon completion of upgrades, available products will be evaluated and a new competitive solicitation will go out for bid. The current vendor, Polydyne, has attained success in the last three (3) bid trials and provides a superior product. Extension of a contract with Polydyne, at what is currently below market price, makes sense fiscally and operationally. There is no impact to the general fund.

Council Member Smith asked to confirm the term of two years, 2013/2014 and 2014/2015, at a cost of approximately \$1.39M per year. Mr. Drinkwater confirmed this figure as correct.

A motion was made by Council Member Smith, seconded by Council Member Ratti, to approve extending the Dewatering Polymer contract through June 30, 2015. Council Members Ratti, Lawson, Smith, Schmitt, YES. Council Member Carrigan, ABSENT. Passed unanimously with those present.

6.6 Consideration and possible approval to purchase various commercial insurance policies to protect the financial interests of the City for the next policy periods and authorization for the Contracts and Risk Manager to execute agreements for those policies. (FOR POSSIBLE ACTION) (Time: 3:24 p.m.)

An agenda item from Contracts and Risk Manager Dan Marran recommending Council approve purchase commercial insurance policies for the next policy periods. While most primary layers of risk exposure are self-insured, the City purchases commercial insurance policies to protect its financial interests against unpredictable, catastrophic losses. These policies include: Property & Contents (including boiler & machinery), general liability, automobile liability, auto physical damage, employee crime and tenant users liability. This agenda item authorizes the Contracts and Risk Manager to execute the necessary paperwork associated with these those policies with an estimated expense of \$177,529.

Contracts and Risk Manager Dan Marran presented on annual renewal of insurance policies to cover events that may occur outside the city's own self insurance limits. The goal was to find a policy that would provide the same levels of coverage the city has maintained the past several years. However, reassessment of the local market by the insurance industry has led the insurers to believe our region is a higher risk than previously assessed, mainly because of earthquake events. Because of that theory, insurance writers have attempted to re-price their policies while also limiting their coverage exposure. Prices are up, coverage is down and the city is stuck in the

middle to find a solution. The city has received quotes with upwards of 50% higher increases in premiums, while lowering our coverage by more than 75%.

Mr. Marran presented highlights of the proposed new policy.

- 17% premium increase to the city; 13% increase to TMWRF.
- Deductible changes from \$100,000 per location to 2% of value of the insured structure.
- The recommended policy includes cyber liability coverage at higher limits.

A motion was made by Council Member Schmitt, seconded by Council Member Smith, to approve purchase of recommended insurance policies for 2013-2014 and authorize the execution of required policy documents. Council Members Ratti, Lawson, Smith, Schmitt, YES. Council Member Carrigan, ABSENT. Passed unanimously with those present.

6.7 Consideration and possible approval to purchase various commercial insurance policies to protect the financial interests of the Truckee Meadows Water Reclamation Facility for the next policy periods and authorization for the Contracts and Risk Manager to execute agreements for those policies. (FOR POSSIBLE ACTION) (Time: 3:30 p.m.)

An agenda item from Contracts and Risk Manager Dan Marran recommending Council approve purchase of commercial insurance policies for the next policy periods. This is the annual renewal of insurance policies purchased for TMWRF to protect its financial interest relating to potential accidental losses and periodic renewal of policies specific to Property/Contents. This agenda item also seeks to authorize the Contracts and Risk Manager to execute the necessary paperwork associated with those policies with an estimated expense of \$231,130.

A motion was made by Council Member Schmitt, seconded by Council Member Smith, to approve purchase of recommended insurance policies for 2013-2014 and authorize the execution of required policy documents. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.8 Consideration and Possible Approval allowing the Mayor to sign a Letter of Support for the Corps of Engineers Truckee River Flood Control Project. (FOR POSSIBLE ACTION) (Time: 3:30 p.m.)

An agenda item from Deputy City Manager for Community Services Neil Krutz recommending Council approve of the Mayor signing a letter of support. The Corps of Engineers released draft versions of the General Reevaluation Report and Environmental Impact statement for the Truckee River Flood Control Project and is soliciting input from the Community. The Corps of Engineers has been working on the most recent iteration of flood control planning since shortly after the 117-year flood occurred on New Year's Day 1997. Staff has worked cooperatively with the Truckee River Flood Management Authority (TRFMA) since its inception with a goal of delivering a project that will protect the City from major flooding. As a member agency of TRFMA, it is important for us to provide an official response to the Corps most recent proposal.

Deputy City Manager for Community Services Neil Krutz recommended approving a letter of support for the Truckee Meadows Flood Control Project which endorses the proposed U.S. Army Corps of Engineers' plan for 50-year flood control protection.

Initial flood control plan estimates were approximately \$500M. The new report estimates are now at \$300M. Mr. Krutz said the difference lies in a 50-year flood control plan versus a 100-year plan. The 50-year plan would make available about \$150M in federal contribution, a 50/50 split in local spending.

Mr. Krutz said the city will continue to work with regional partners to supplement the tentative federal plan to provide more comprehensive flood protection for the region.

City Manager Shaun Carey thanked Deputy City Manager for Community Services Neil Krutz for his participation in this project since 1997.

A motion was made by Council Member Smith, seconded by Council Member Schmitt, to approve the letter of support for the Truckee River Flood Control Project. Council Members Ratti, Lawson, Smith, Schmitt, YES. Council Member Carrigan, ABSENT. Passed unanimously with those present.

7. **Public Hearing and Action Items Unrelated to Planning and Zoning** – None

8. **Planning and Zoning Public Hearings and Action Items**

8.1 **Consideration and Possible Approval of a revision to the Land Use Assumptions, Capital Improvements Plan and Associated Impact Fees for Impact Fee Service Area Number 1. (FOR POSSIBLE ACTION)** (Time 3:37pm)

An agenda item from Assistant Community Services Director John Martini recommending Council approve the revised land use assumptions, capital improvements plan and associated Impact Fees for Impact Fee Service Area Number 1. The Capital Improvement Advisory Committee also recommends approval.

The purpose of this item is to conduct a periodic check of the land use and capital improvements plan included in Impact Fee Service Area Number 1 and update those assumptions as needed to determine the amount of impact fees per development unit. With respect to land use assumptions, Staff performed a comprehensive analysis of the approved land uses for each property within the boundary of Impact Fee Service Area Number 1. The results of the analysis indicate that the full build out potential within Impact Fee Service Area #1 is 27,517 development units. As of December 30, 2012, 10522 development units had been permitted leaving 16,995 development units available for future developments.

The Capital Improvements Plan for the provision of Sanitary Sewer, Flood Control, Parks and Recreation and Fire Station improvements to support the master planned land uses within Impact Fee Service Area #1 are presented on pages 7-19 of the Bowling Mamola report. The report includes an analysis of both existing and future Capital Improvement facilities for each of the infrastructure categories as well as the basis for allocation of costs for each land use type. The recommended Impact Fees for the land use assumptions and capital improvements included in IFSA#1 are summarized on page 20 of the Bowling Mamola report. The result was a largely similar capital plan spread out over more development units that produced a general decrease in the impact fee per development unit. There are no direct financial impacts associated with this update.

Assistant Community Services Director John Martini presented the Infrastructure Financing Concept Plan.

- The city put the data together, handed off to the Bowling Mamola consultant, who processed and checked the data. The end product produced is the city's impact fees.
- The plan includes the north Sparks sphere of influence, including the Galleria, into section 18, Wingfield Springs, to La Posada and brings northeast Sparks into the city.
- Capital needs infrastructure identified in the early 1990s included flood control, fire stations, parks and recreation facilities, including trails, Golden Eagle Park, sanitary sewer trunk lines. In 1994 road impact fees were included, now taken over by RTC.
- Major updates to the land use plan include Kiley North, resulting in a deeper density in the area.
- The Capital Improvement Plan includes what has been built and what remains to be built.

Bowling Mamola Group Engineer Don Pawlowski presented the report findings as follows:

Impact Fees IFSA #1

Impact Fee Service Area Number 1
Capital Improvements Plan
Updated Fee Schedule, 2013

Background

- Infrastructure Financing concept Plant: 1994
- NRS Chapter 278B used for updates: 2005
 - Impact Fees for New Development
 - Infrastructure CIP Facility Categories
 - Sanitary Sewer
 - Flood Control
 - Parks and Recreation
 - Public Safety and Security (Fire Stations)
 - Land Use Categories
 - Residential (single and multi-family dwelling units)
 - Nonresidential (commercial, tourist, lodging, business park and public facilities)

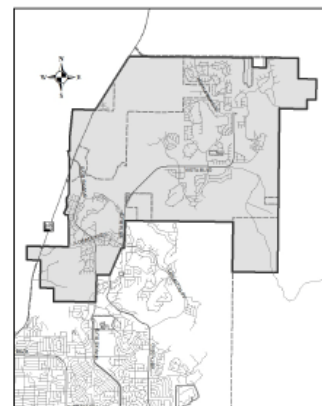
Sparks Impact Fee Service Area 1

Factors Determining Fee Schedule

- "As of Date" for all data: 31 December 2012
- Approved total build-out of all land use categories
- Infrastructure Facilities Costs (existing and future) for service area
- Allocation of cost to development units
- Fees, credits and other fund sources collected before "As of Date"
- Development units; 1,000 square feet of building space

Summary Results for 2013 Update Compared to 2005

- Reduced infrastructure costs for Flood Control and Parks and Recreation
- Increases in Single Family Dwelling Units and Business Park DUs
- Decrease in Multi-Family, General Commercial, Public Facilities, Tourist, Commercial and Lodging
- Infrastructure Fire Station increase due to inflation and projected need.
- Fees reduced except Tourist, Commercial and Lodging



Single Family Results

Fee Item	Current Fee	Proposed Fee
Sanitary Sewer	\$225	\$239
Flood Control	\$992	\$564
Parks and Recreation	\$691	\$619
Fire Station	\$200	\$286
Sub total	\$2,108	\$1,708

Multi-Family Dwelling Units Results

Fee Item	Current Fee	Proposed Fee
Sanitary Sewer	\$230	\$239
Flood Control	\$389	\$198
Parks and Recreation	\$691	\$619
Fire Station	\$200	\$286
Sub total	\$1,510	\$1,342

Business Park Development Units Results

Fee Item	Current Fee	Proposed Fee
Sanitary Sewer	\$76	\$75
Flood Control	\$445	\$325
Fire Station	\$200	\$286
Sub total	\$721	\$686

General Commercial Development Units Results

Fee Item	Current Fee	Proposed Fee
Sanitary Sewer	\$212	\$225
Flood Control	\$461	\$324
Fire Station	\$200	\$286
Sub total	\$873	\$835

Public Facilities Development Units Results

Fee Item	Current Fee	Proposed Fee
Sanitary Sewer	\$77	\$74
Flood Control	\$463	\$324
Fire Station	\$200	\$286
Sub total	\$740	\$684

Tourist Commercial Development Units Results

Fee Item	Current Fee	Proposed Fee
Sanitary Sewer	\$147	\$225
Flood Control	\$432	\$324
Fire Station	\$200	\$286
Sub total	\$779	\$835

Lodging Units Results

Fee Item	Current Fee	Proposed Fee
Sanitary Sewer	\$108	\$126
Fire Station	\$200	\$286
Sub total	\$308	\$412

Summary

- Ensures developers and contractors paying for infrastructure requirements to support the service area.
- Fees generally reduced for Dwelling Units and Development Units due to lower infrastructure costs.

Questions:

- Neil Krutz, PE – Deputy City Manager for Community Services
- John Martini, PE – Assistant Community Services Director and City Engineer
- Bowling Mamola Group – Don Pawlowski, PE

* * * * *

Council Member Lawson asked if fee reductions are based on construction costs going down. Mr. Marran said actual construction costs came in under the engineers' construction estimates. Mr. Pawlowski said the costs no longer include flood control; consideration for fee adjustments will be reviewed again in 2015; there is no affect on the North Truckee Drain Project, those fees are separate and there is no affect on RTC road credits.

Public Hearing opened at 3:54 pm.

Assistant Community Services Director John Martini said the Capital Improvements Advisory Committee / Planning Commission reviewed and recommended approval from the Enterprise Fund Advisory Committee. Randy Walter of PLACES Consulting and Ted Ericon of Lewis Operating Corporation both recommended approval.

Public Hearing closed 3:54.

A motion was made by Council Member Smith, seconded by Council Member Schmitt, to approve the land use assumptions, capital improvement program and impact fees associated with Impact Fee Service Area Number 1, based on the finding that the land use assumptions are in conformance with the Master Plan land use designations, and set a July 1, 2013, implementation date for imposition of the revised impact fees. Council Members Ratti, Lawson, Smith, Schmitt, YES. Council Member Carrigan, ABSENT. Passed unanimously with those present.

9. Closed Door Sessions (Time: 3:55 p.m.)

9.1 Consideration and possible motion to adjourn to a closed door session as provided in NRS 288.220 to receive information from management representatives. (FOR POSSIBLE ACTION)

A motion was made by Council Member Schmitt, seconded by Council Member Smith, to go to a closed door session at the conclusion of the Council meeting and after the Redevelopment Agency meeting. Council Members Ratti, Lawson, Smith, Schmitt, YES. Council Member Carrigan, ABSENT. Passed unanimously with those present.

10. Comments

10.1 Comments from the Public (Time: 3:55 p.m.) - None

10.2 Comments from City Council and City Manager (Time: 3:56 p.m.)

Council Member Smith asked when the North Truckee Drain project would be started. Deputy City Manager for Community Services Neil Krutz said no date is set at this time. The first easement purchases will be on the July 8 agenda. There are no identifiable hurdles.

Council Member Smith asked City Attorney Chet Adams to identify who sets rules for graffiti penalties. Mr. Adams said the law is set by the Nevada legislature; we cannot impose a greater penalty than NRS imposes, which is a misdemeanor for first offense. Tougher penalties can be imposed for repeat offenders involved in severe cases. There are enhanced penalties for graffiti placed on certain locations such as schools, churches, cemeteries and public buildings.

Council Member Ratti asked about graffiti penalties versus graffiti prevention. She thanked the Sparks Rotary Club for their work with kids to discourage graffiti.

Mayor Martini asked City Manager Shaun Carey to address the conflict between accessory buildings and the building code. Deputy City Manager for Community Services Neil Krutz will look into a code amendment.

11. Adjournment (Time: 4:00 p.m.)
Council was adjourned at 4:00 p.m.

GENO R. MARTINI, Mayor

ATTEST:

Teresa Gardner, City Clerk

>>>